

## **Minutes from the IRSC Presidential Search Committee Zoom Meeting April 6, 2020**

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**Present:** Vicki Davis, Search Committee Chair, presiding; Sandy Krischke, Susan Caron, Jose Conrado, Tony George, Mike Adams, Susanne Clemmons, Ted Astolfi, Larry Lee, Laura Zorc, Jennifer Capers, Daphne Cooper, Armon Copeland, John Donohue, Adriene Jefferson, Cindy Bruin, Jacqueline Zamora and AGB Search Melissa Trotta and Rod McDavis, Melissa Whigham, Richard V. Neill Jr., Suzanne Seldes, and Suzanne Parsons recording

**Absent:** Christa Luna and Brant Schirard

**Others:** Silvia Bustamante, Michelle Carrigan, Carl Clark, James Dinsch, Jennifer Doak, Bruce Fraser, Sarah Mallonee, Cathy Paton, Kate Piatchek, Brian Skirvin-LeClair, Keara Sodona, Leslie Sterrett, Fred Strale, Teena White, Zoom Screen Names - Deanna, Kate, SD, Laura & IRSC

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**Discussion of Sourcing Plan**

### **Discussion Regarding Interview Questions**

Due to the Coronavirus pandemic possibly pushing out our deadline if the minimum number of applicants are not reached by April 13, Rod McDavis postponed the discussion on interview questions and will send a sample group of interview questions to the Committee for discussion at the April 16, 2020 meeting. Chair Davis commented if committee members have interview questions they would like to submit for discussion at the April 16, 2020 meeting send them to Rod McDavis at AGB by April 14, 2020. Richard Neill cautioned the Committee members that the questions (including the sample questions) should be kept confidential to avoid any candidate receiving an unfair advantage.

### **Discussion Regarding Advertising Plan**

Suzanne Seldes reported on the Advertising Plan that was updated on the website that includes paid and earned media advertising. In a previous search committee meeting AGB was asked about advertising in Florida Trend however, we missed the deadline for the print version of Florida Trend but were able to secure editorial placement in the Education e-newsletter.

### **Reminder Regarding Next Committee Meetings**

Chair Davis stated the next virtual meeting would be held on April 16, 2020. Chair Davis and Rod McDavis will talk on April 14, 2020 to determine if we have met our minimum number of 40 applicants. If we have, we will proceed with the meeting on April 16, 2020. If we have not, Chair Davis will cancel the April 16, 2020 meeting and the deadline for applications will be extended to May 26, 2020. All committee members will be notified, advertising will be updated and all current applicants will be notified of the change.

Rod McDavis commented AGB has been in contact with other search firms nationwide and the trend is that searches are continuing to move forward in a virtual platform. Melissa Trotta noted that she just finished semi-finalist interviews with another college this week and the interviews went well. There is some tweaking thh: 612 3ws went well. There to